

MINUTES OF THE HOLT CHRISTMAS LIGHTS COMMITTEE

**Meeting date Friday 8th April 2011 8.30 a.m. at
Bakers & Larners Number Ten**

Attending: Esme (Chair) EBO, Nina Baker (NB), Jen Barker (JB), Di DD, Tom Dick (TD), Alexa King (AK), Chris Lambert (CB), Sue Landers (SL)

Agenda:

1. Apologies:

Joshua Dyball, Josh.biz (JD)

2. Minutes of the meeting held on 11th March 2011

These were agreed and signed.

3. Matters arising not included on the agenda

There were none.

4. Chairman Report

EBO had attended the recent Chamber of Trade AGM. The Chamber was very grateful for all the efforts put in by the Committee. 2010 had been unfortunate with the weather. The Chamber members would continue their assistance in respect of fund-raising. Late Night shopping, despite great effort, had not be successful because of the weather. £1000 had been received in pledges from businesses for 2011 event, following a recent leaflet drop by DD. DD would ask Norfolk Country Cottage what they might like to sponsor for the cool sum of 3250.

5. Treasurers Report / Fund Raising

NB advised that there was £4800 in the Community Bank Account

A grant application would be made to Holt Town Council.

TD had prepared a draft fund raising sponsorship form. This would be considered by all members and agreed at the next meeting.

6. Raffle and Charity Boxes

AK and SL had had a quote for the Raffle tickets initially 1000 would be printed (to be sold at £1 each) A donation of a meal at Bakers & Larners Coffee Shop had been received; a bicycle had also been received from Baker & Larners. Margaret Adair would be able to attend the next meeting. Labels for collecting tins could be printed.

7. Bucket Collection

DD had obtained the Street Collection License had been received. SL advised that the Scouts were willing to be involved in this. Consideration would be given to buying own buckets, which might also be used by the Festival as well. DD would look into this.

8. Street stalls

TD advised that he had already received a request for a stall. The stall was rejected as it was not local and would compete with town businesses which were likely to be open. The criteria for stalls were that they represented local charities or were local businesses. DD would provide TD with a town centre map. Late night shopping would be too problematical and as Bakers & Larners could not join in, so it would not be promoted this year.

9. Community Centre Events

DD had booked the Centre for the 23rd November 2011 from 1.00 p.m. She had also booked the Centre for the afternoon of Thursday 17th November for the Lantern Making Workshop. Lanterns could then be brought to the Switch On event. DD had advised Raz of the date of the event, and Jen would make contact with him. Jen had arranged to meet Duncan Baker on 19th April to go through all the entertainments. Esme was happy not to have the climbing wall / or spider mountain. Enquiries would be made as to alternative activities for the young teenagers.

10. Promotion

TD had prepared a publicity letter to be included with the fund raising letter. This would be considered by members and agreed at the next meeting.

11. Additional helpers.

A leaflet had been printed by Sophie Jury (who was liaising with the Chamber concerning the Town Guide) This leaflet could be distributed about the town. It had also been included in the Town Guide.

12. Trees

TD would include in his promotional leaflet a request for people to donate Christmas trees. 3 main trees which were 18 feet high were needed and also small trees for the holders. CL would ask Sarah Tribe for her list of brackets for trees on shop fronts.

13. Lights

Esme was still hopeful that a staff member from Byfords might take over Sarah's role with the lights organization.

14. Ideas

- a) Look into the possibility of lighting Church Street – ask Church for a donation and the Laundry shop too.
- b) Hold a stall at the North Norfolk Railway 1940's week end. TD to enquire.

15. Date of next meeting

This was set as 6th May, 10th June, 22nd July, 9th September 8.30 a.m.

DD was thanked for paying for the coffees.

Meeting closed at 9.40 a.m.

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Chairman

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Date